

ALLIANCE FOR HPV FREE COLORADO

Advisory Council Charter

Goals

- To promote and champion HPV vaccine education and awareness through a health systems approach to increase and sustain HPV vaccination rates for 11-17 year olds in 15 Colorado counties
- To plan and implement a multidisciplinary approach to increase adherence to national HPV vaccination guidelines among practices and providers
- To sustain a collaborative working group of community and partner stakeholders to provide feedback and guidance to the Steering Committee

Member Activities

- Contribute to identifying gaps, new needs, and areas for growth for The Alliance for HPV Free Colorado project
- Provide a lens to refine products and tools created by the Alliance (e.g. campaign materials) and disseminate materials created during the course of this project
- Share resources and lessons learned related to HPV prevention
- Recruit new Advisory Council members
- Serve as an HPV vaccine champion for friends, family, colleagues, peers, and other community members

Member Roles

- Members are an advisory board of subject matter experts who make recommendations to the Steering Committee, who is responsible for making official grant decisions
- Members are extensions of the community who provide a pragmatic perspective on current HPV prevention issues
- Members are responsible for active participation at meetings and in decision making processes when necessary
- Members are responsible for providing feedback via online surveys, voting polls, and meeting evaluations
- Final decisions are at the discretion of the Committee Chair and Grant Program Manager with input from the Steering Committee as needed

Member Composition

The Advisory Council should be diverse and reflective of needs of the grant to include: Healthcare providers, academic institutions and researchers, medical societies, youth and parent serving organizations, immunization advocacy and cancer prevention professional organizations, health departments (local and state), schools, policy centers, and insurers.

Time Commitment

Members are expected to attend two hour meetings held quarterly. Agendas will be sent out prior to each meeting and may include calls for specific organizations to be represented based on planned topics. Members are also expected to complete short evaluation surveys after each meeting and may be asked to provide some feedback between meetings.